



**UNIVERSITY INSTITUTE OF TECHNOLOGY
THE UNIVERSITY OF BURDWAN
GOLAPBAG (NORTH) : BURDWAN 713 104**

No. UIT/53 Pt-I/P-01

Dated 01.03.2023

Notice Inviting Quotation for Laptop

Considering the approval of the EC, BU(vide item No. 38 dated 03.06.21) and the recommendation of the MC dated 13.05.21, sealed quotations are invited from Authorized dealers for supply, installation and commissioning of a Laptop as per given minimum specification for Principal, University Institute of Technology, The University of Burdwan. You are requested to quote the following item within 3.00 pm on 06.03.2023.

Sl. No.	Item	Specification
1.	Laptop	<ul style="list-style-type: none">• Light weight• 15.6 " Screen• 8 GB RAM• 1TB HDD or 256 GB SDD• Windows 10 and MS Office installed

Terms and conditions are mentioned below:

Time and date of submission of quotations	:	Before 3.00 pm on 06.03.2023
Time of completion of supply	:	Within one week from the date of Purchase order
Payment terms	:	Payment will be made after delivery and successful installation and commissioning of all items.
Photocopies of GST Registration, Trade License, PT certificate and distributor/ dealer authorization certificate, etc. if any must be submitted along with the quotation. The price to be quoted inclusive of all taxes if payable.		
Quotation should be sent in sealed cover super scribing the letter number with due date.		

Sd/-
Principal, UIT, BU